



Online Meeting 99 – Part 1 Minutes

Date/Time	28 January 2021, 6pm	Location		Online	
Attendees	Initials	Attendees	Initials	Attendees	Initials
Nicola Taylor-Bashford	NTB	Headteacher	Saskia Hallett	SH	Parent Governor
Paul Byron	PB	Foundation Governor	Rebecca Lloyd	RL	Foundation Governor
Lynn Cook	LC	Foundation Governor	Clive Pearcey	CP	Co-opted Governor
Nicola Dustan	ND	Foundation Governor	Kate Sillars	KS	Foundation Governor
Apologies	Initials	Absent without Apology		Initials	
Karen Garraway	KG	Parent Governor			

In Attendance	Initials	Minutes to
Iris Reiss-Golumbeck	IRG	Fr Philip
		All members of LGB
		All in attendance
		Senior School Administrator
		Helen Laird, Plymouth CAST

Summary of Decisions

- Part 1 minutes of 2 December 2020 were proposed, seconded and agreed as a true record by all present.
- Spring term schedule of accountability will be covered by governors: areas SEND, Safeguarding, RE, H&S to be covered by lead governors, one area is covered by chair, LC to cover areas "parents & community" and "LGB meetings", SH to cover area "curriculum".
- LGB adopted the following CAST policies and procedures: Health & Safety (version 10, Oct. 2020); Data Breach (version 2, Oct. 2020); Coronavirus (version 7, 5th Jan. 2021) and COVID-19 School Closure Arrangements for Safeguarding and Child Protection (Jan. 2021, Addendum to Child Protection and Safeguarding Policy).

Summary of Actions

- Clerk to email full Diocese training schedule for this year to governors.
- Governors to check autumn term schedule of accountability with notes from LC and feed back any comments/updates to clerk by 19th March 2021.
- Governors to regularly provide evidence following the spring term schedule of accountability and feed back to clerk. Clerk to collate all information at the end of term.
- ND to check Single Central Record in online meeting with NTB.
- Clerk to ask training leaders for ppt slides from governor training 14th Jan. 2021.
- Clerk to pass on question to CAST Central Services regarding available data in accordance with the statement in H&S policy (p.31, 4.22: "We have identified and put in control measures on: ...how likely it is that someone could be exposed to the virus").

	Agenda	Led by
1	Chair's Welcome and Opening prayer	Chair
2	Apologies for absence and confirmation of quorum	Chair/Clerk
3	Declaration of any (business) interests relevant to the meeting agenda	Chair
4	Minutes of previous LGB meeting (2 December 2020)	Chair
5	Actions from previous meeting	Chair
6	Governance updates	Chair/Clerk/Governors
7	Leadership report	NTB
8	Policies	Chair/Clerk
9	Date of next LGB meeting	Chair

Meeting ended 8:20 pm