



Online Meeting 98 – Part 1 Minutes

Date/Time	2 December 2020, 1pm	Location		Online	
Attendees	Initials	Attendees	Initials	Attendees	Initials
Nicola Taylor-Bashford	NTB	Headteacher	Karen Garraway	KG	Parent Governor
Paul Byron	PB	Foundation Governor	Saskia Hallett	SH	Parent Governor
Lynn Cook	LC	Foundation Governor	Kate Sillars	KS	Foundation Governor

Apologies	Initials	
Nicola Dustan	ND	Foundation Governor
Rebecca Lloyd	RL	Foundation Governor
Clive Pearcey	CP	Co-opted Governor

Absent without Apology	Initials

In Attendance	Initials		Minutes to
Iris Reiss-Golumbeck	IRG	Clerk	Fr Philip
			All members of LGB
			All in attendance
			Senior School Administrator
			Helen Laird, Plymouth CAST

Summary of Decisions

- Part 1 minutes of 21 October 2020 were proposed, seconded and agreed as a true record by all present.
- Admissions Committee to work in “stand-by” mode in case school will receive more than 30 applications for academic year 2021-22.

Summary of Actions

- Governors to check and update their profiles on school website.
- LC and SH to draft Christmas messages to children, parents/carers and staff. Clerk to finalize and email to NTB and staff. NTB to post messages to children and parents/carers on facebook and email parents/carers.
- Clerk to post ppt presentations from CAST and Diocese Governor Trainings on GovernorHub.
- Governors to familiarize themselves with Admissions policy 2022-23 and bring comments to next LGB meeting (28th Jan. 2021)
- Adoption of whole CAST policies (Health & Safety; Data Breach; Coronavirus) at next LGB meeting (28th Jan. 2021)

	Agenda	Led by
1	Chair's Welcome and Opening prayer	Chair
2	Apologies for absence and confirmation of quorum	Chair/Clerk
3	Declaration of any (business) interests relevant to the meeting agenda	Chair/Clerk
4	Minutes of previous LGB meeting (21 October 2020)	Chair
5	Actions from previous meeting	Chair
6	Governance updates	Chair/Clerk/Governors
7	Leadership report	NTB
8	Policies	Chair/Clerk
9	Date of next LGB meeting	Chair
Next LGB meeting	Thursday, 28 January 2021, 6pm	<div>Location</div> <div>Online</div>

Meeting ended 3:10 pm