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|  | **St Joseph’s Catholic Primary School**  **Faith** **Supplementary Information Form 2018-19** |

**To be completed only where a parent is seeking admissions priority on faith criteria.**

Where there are more applications than there are places, we will prioritise applications where a faith criterion has been met. Please complete and return this form to the school by **15 January 2018** or as soon as possible thereafter for admissions at the start of the Reception year.

**You must also complete a Local Authority Common Application Form.**

Please complete and return this form to the school as soon as possible for in-year admissions.

**You must also complete a Devon Common Application Form** (D-CAF)**.**

**Please read the admissions policy, including definitions, before completing this form.**

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| **PART A – to be completed by the parent** | | | | |
| Full name of child | |  | | |
| Date of Birth | |  | | |
| Please tick box if it describes your child’s circumstances. | | | | |
|  | Criterion 3 | Children who are Baptised Catholic.  **Please provide a Baptism Certificate or ask your priest to confirm the position at Part B.** | | |
|  | Criterion 4 | Children who are enrolled on a programme of preparation for Baptism into the Catholic Church when the application is made.  **Please ask your priest to confirm the position at Part B.** | | |
|  | Criterion 5 | Children with a parent who is a Baptised Catholic.  **Please provide a Baptism Certificate or ask your priest to confirm the position at Part B.** | | |
|  | Criterion 7 | Children who regularly attend[[1]](#footnote-1) (or whose parent regularly attends) a Christian church.[[2]](#footnote-2)  **Please ask your priest to confirm the position at Part B.** | | |
|  | Criterion 8 | Children who regularly attend (or whose parent regularly attends) a church of another faith tradition.[[3]](#footnote-3)  **Please ask your priest to confirm the position at Part B.** | | |
|  | Criterion 9 | Children with a parent who seeks education within the Catholic tradition.  **Your signature is sufficient to confirm your wishes.** | | |
| I confirm that I have submitted a Local Authority Common Application Form. | | | | |
| Parent’s name | |  | Date |  |
| Please sign here | |  | | |

Once you have completed Part A, please EITHER attach a copy of the Baptism Certificate OR pass the form to your priest, minister, faith leader or church official who should complete Part B and return it to the school. Part B does not need to be completed if you are seeking admissions priority under criterion 9. If you don’t return this form, your application will be considered under the “non-faith” criteria.

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| **PART B – to be completed by a Church Priest or Minister** | | | | |
| Full name of child | |  | | |
| Church | |  | | |
| Priest or minister | |  | | |
| Address | |  | | |
| Telephone | |  | | |
| From your knowledge, please tick box if it describes the child’s circumstances: | | | | |
|  | Criterion 3 | Children who are Baptised Catholic. [[4]](#footnote-4) | | |
|  | Criterion 4 | Children who are enrolled on a programme of preparation for Baptism into the Catholic Church when the application is made.[[5]](#footnote-5) | | |
|  | Criterion 5 | Children with a parent who is a Baptised Catholic.[[6]](#footnote-6) | | |
|  | Criterion 7 | Children who regularly attend[[7]](#footnote-7) (or whose parent regularly attends) a Christian church.[[8]](#footnote-8) | | |
|  | Criterion 8 | Children who regularly attend (or whose parent regularly attends) a church of another faith tradition.[[9]](#footnote-9) | | |
| I confirm that the information provided above is accurate. | | | | |
| Please sign here | |  | Date |  |

Thank you for your assistance in completing this Supplementary Information Form. Please note that if a family is refused a place at the school and appeals against the decision, this form may be used as evidence at the appeal.

Please return this form to:

**St Joseph’s Catholic Primary School, Regent’s Gate, Long Causeway, Exmouth EX8 2JP**

**Data Protection**

The information collected on this form will be processed and may be stored electronically by the school in compliance with the Data Protection Act. The data may be shared with Devon County Council or other agent of the school, but only for administrative or other service provision purposes and with Government Departments where there is a legal requirement to do so. For further information about Data Protection, please contact the school. By signing or submitting this form you acknowledge that you have read, understood and agreed to this data processing.

1. Either the parent or child attends church services on at least a monthly basis for a minimum period of one year immediately prior to the application being made. [↑](#footnote-ref-1)
2. A church which subscribes to the doctrine of the Holy Trinity or a church recognised by Churches Together in England. [↑](#footnote-ref-2)
3. By this we mean Greek Orthodox, Hindu, Jewish, Muslim, Quake or Sikh. [↑](#footnote-ref-3)
4. If the parent is unable to provide a copy of a Baptism Certificate, please confirm the child has been Baptised. [↑](#footnote-ref-4)
5. Please confirm whether this is the case. [↑](#footnote-ref-5)
6. If the parent is unable to provide a copy of a Baptism Certificate, please confirm he or she has been Baptised. [↑](#footnote-ref-6)
7. Either the parent or child attends church services on at least a monthly basis for a minimum period of one year immediately prior to the application being made. [↑](#footnote-ref-7)
8. A church which subscribes to the doctrine of the Holy Trinity or a church recognised by Churches Together in England. [↑](#footnote-ref-8)
9. By this we mean Greek Orthodox, Hindu, Jewish, Muslim, Quake or Sikh. [↑](#footnote-ref-9)