



# ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, EXMOUTH

## Minutes of the Local Governing Body



### Meeting 107 – Part 1 Minutes

Date/Time	22 March 2022, 6pm	Location		Year 6 classroom	
Attendees	Initials		Attendees	Initials	
Nicola Taylor-Bashford	NTB	Headteacher	William Morrell	WM	Foundation Governor
Lynn Cook	LC	Foundation Governor	Clive Pearcey	CP	Community Governor
Nicola Dustan	ND	Foundation Governor	Kate Sillars	KS	Foundation Governor

Apologies	Initials	
Ian Fraser-Roe	IFR	Foundation Governor
Karen Garraway	KG	Parent Governor
Saskia Hallett	SH	Parent Governor
Rebecca Lloyd	RL	Foundation Governor

Absent without Apology	Initials	

In Attendance	Initials	
Iris Reiss-Golumbeck	IRG	Clerk

Minutes to
Fr Philip
All members of LGB
All in attendance
Senior School Administrator
Central Services, Plymouth CAST via GovernorHub

### Summary of Decisions

- Part 1 minutes of 3 February 2022 were proposed, seconded and agreed as a true record by all present.
- LGB approved Terms of Reference (ToR) for Admissions Committee.
- LGB appointed CP as Community Governor with his four-year term to end on 3<sup>rd</sup> Feb. 2026.
- LGB approved the following policy: Online Safety (March 2022).
- LGB adopted the following CAST policies and procedures: School Admissions 2023-24 (28<sup>th</sup> Feb. 2022).

### Summary of Actions

- Single Central Record (SCR) check to be done termly by ND (safeguarding lead) – next check due for spring term.
- Clerk to send governor appointment notification about appointment of CP as Community Governor to CAST Central Services.
- Clerk to check about future scheduled Diocese training events and give update to governors.
- SH in her role as "Curriculum" lead to meet with LC and NTB to look at the SIP (School Improvement Plan) for spring term.
- CP to meet with Rachel Spinks to discuss School Council and school newsletter.

	Agenda	Led by
1	Chair's Welcome and Opening prayer	Chair
2	Welcome New Foundation Governors	Chair
3	Apologies for absence and confirmation of quorum	Chair
4	Declaration of any (business) interests relevant to the meeting agenda	Chair
5	Minutes of previous LGB meeting 3 February 2022	Chair
6	Actions from previous meetings	Clerk
7	Admissions Committee Report and Terms of Reference (ToR)	ND/Clerk
8	Governance updates	Chair/Clerk/Lead Governors
9	Leadership report	NTB
10	Term Dates 2022-23	Clerk
11	Policies	Chair/Clerk
12	Date of next LGB meeting	Chair

Meeting ended 8:20pm