**Requesting a Place for Critical Worker children from 6.1.2021**

**Name of child/ren:**

**Year Group / class:**

**Role of Key worker/reason child cannot safely be cared for at home:**

**Parent 1:**

**Place of work:**

**Role at work:**

**Tel number of work:**

**Parent 2: (if applicable)**

**Place of work:**

**Role of work:**

**Tel number of work:**

Please remember we will be keeping staff to a minimum. If key workers can organise to work shifts/weekends so their child can be safely cared for at home they must. If we have to close due to too many children and not enough staff, then the Local Authority will speak to parents and look at finding other provision for them if they deem it necessary. Proof of employment may be sought.

**Potential requirements from Wednesday 6th January 2021:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **9:00am – 12:30pm** |  |  |  |  |  |
| **12:30- 3:30pm** |  |  |  |  |  |
| **Notes:**  Please add if you know some weeks are different or likely to change. | | | | | |

Thank you for this information. We will do everything we can to accommodate your requirements but it will depend on staffing. This could change at any point if staff suddenly need to self-isolate.

Please ring us as soon as possible if you know you do not need a particular day or session.

Please email back to [admin@stjo.uk](mailto:admin@stjo.uk) or return to the office